

Dolmen Insurance Brokers
Butterly Business Park
Artane
Dublin 5.
Attn: Mr Gerry Doody

Dear Sir

Policy Type: ClubChoice - Personal Accident
Insurer: Hibernian FAI Scheme

Thank you for registering your possible claim online. In order for us to process the claim as quickly and efficiently as possible, please arrange for the claim form to be completed and returned as soon as possible. Please note that the medical certificate on the reverse of the claim form **MUST** be completed by a registered medical practitioner (*not physiotherapist*).

If the claim is for medical expenses please forward all relevant receipts. In the event that any private medical insurance or the Social Welfare have paid or are paying part of the claim, we will require a letter stating the exact amounts paid. We will then obtain a cheque for the balance, subject to policy excess). Medical expenses cover is for 12 months from the date of the first treatment or consultation.

In the event of a claim under the temporary total disablement (loss of earnings) section, Insurers require the following documentation in order to proceed with settlement:

- *Proof of earnings in the form of 6 payslips for the 6 week period immediately prior to the accident*
- *A letter from the claimant's employer detailing any payments they are making whilst the player is on sick leave as a direct result of the injury*
- *A copy of the claimant's most recent P60*
- *Confirmation from Social Welfare of entitlement to disability benefit and the weekly amount payable (please note we will require the claimant to forward Social Welfare payment slips to us on a regular basis in order for us to issue payments). If the claimant is not entitled to receive benefit we will require a letter to this effect from Social Welfare*

Under the terms of the policy all claims under the temporary total disablement section (Silver or Gold only) are subject to an excess period which starts immediately after the date of the accident, benefit is payable for a **maximum** of 26 weeks from this date. Please note that if the period of absence from work persists beyond 2 months, Insurers reserve the right to request a medical examination with a Doctor of their choice.

In the event that the claim has been notified to Dolmen Insurance Brokers more than 30 days after the date of injury, we will require an explanation in writing as to the reason for the delay in notification.

In order for us to offer you a prompt and efficient service it is important to ensure that ALL necessary documentation is received in our offices FULLY COMPLETED and SIGNED, failure to do so may result in delays of settlement, as we are unable to make any payments without the information specified above.

Yours sincerely

Sports Department
Dolmen Insurance Brokers